

# Brighter Smiles Family Dental LLC

41 KLEIN AVENUE | LEBANON PA, 17042 | (717) 274-5613

## Written Financial Policy

Thank you for choosing Brighter Smiles Family Dental LLC. Our primary mission is to deliver the best and most comprehensive dental care available. An important part of the mission is making the cost of optimal care as easy and manageable for our patients as possible by offering several payment options.

### Payment Options:

You can choose from:

- Cash, Visa<sup>®</sup>, MasterCard<sup>®</sup>, American Express<sup>®</sup> or Discover Card<sup>®</sup>

We offer a 7% courtesy accounting adjustment to patients who pay for their treatment with Cash prior to completion of care for treatment plans of \$500 or more.

- Convenient Monthly Payment Options<sup>1</sup> from CareCredit Healthcare Credit Card

- Allow you to pay over time
- No annual fees or pre-payment penalties

Please note:

Brighter Smiles Family Dental LLC requires payment prior to the completion of your treatment. If you choose to discontinue care before treatment is complete, you will receive a refund less the cost of care received.

We accept payment in thirds for treatments over \$500.00. For plans requiring multiple appointments, alternative payment arrangements may be provided. For larger, more comprehensive treatment plans of \$500 or more, a 10% deposit is required to secure your initial treatment appointment.

For patients with dental insurance we are happy to work with your carrier to maximize your benefit and directly bill them for reimbursement for your treatment.<sup>2</sup>

A fee of \$25 is charged for patients who miss or cancel more than 1 time in a calendar year without 48-hour notice.

Brighter Smiles Family Dental LLC charges \$35.00 for returned checks.

If you have any questions, please do not hesitate to ask. We are here to help you get the dentistry you want or need.

---

Patient, Parent or Guardian Signature

Date

---

Patient Name (Please Print)

<sup>1</sup>Subject to credit approval

<sup>2</sup>However, if we do not receive payment from your insurance carrier within 60 days, you will be responsible for payment of your treatment fees and collection of your benefits directly from your insurance carrier.

## **Appointment Policies**

Unlike other offices we do not overbook appointments. Your appointment time is exclusively yours. We realize that your time is valuable and we respect that by usually keeping on schedule. We hope you will afford us the same respect. If you cannot keep an appointment, we appreciate 48 hours notice. A fee of \$25 is charged for patients who miss or cancel more than 1 time in a calendar year without 48 hour notice.

We understand that occasionally everyone forgets, or is unable to contact us in time to change an appointment. When this happens infrequently, we'll gladly reschedule your appointment. But for those patients who for whatever reason are consistently unable to keep scheduled appointments, we will not continue to offer you scheduled time. We both would be better served if you would call us on a day when you know you can make it, and we can usually offer you time in that day.

## **Financial Policies**

Payment in full or payment arrangements are expected for each appointment. Except for some examinations or emergency treatments, you should have a fee estimate for each appointment. Please remember that your dental insurance is something that is between yourself, your insurance company, and your work. We will help you as much as we can but in the end it is your responsibility to know your plan and what is covered or not. For your convenience, we offer the following methods of payment:

For patients without dental insurance, we require payment at the time of service. We no longer offer statement privileges or billing options. We accept cash, checks, money orders, and major credit cards. Upon arrival, a no interest or low interest financing option is available through care credit. For patients whose dental insurance companies send us payment directly, any estimated co-payments are due at the time of service. For patients with any insurance company that will not send information or payments to a non-participating office, payment is due at the time of service. We will file your claims at no charge, and will assist you in requesting information from your insurance company to get you the fullest reimbursement allowed by your plan. Finance charges accrue 30 days after the date of service for any amounts not pending at insurance companies.

If you have any questions or comments regarding these policies, or desire financial arrangements, it will be our pleasure to assist you. Please feel free to contact us anytime at 717-274-5613